



JOB DESCRIPTION: EARLY CHILDHOOD EDUCATOR (ECE)

Job title: Early Childhood Educator (ECE)

Reports to: Program Coordinator

Application Deadline: November 1st, 2024

The Victoria Immigrant and Refugee Centre Society (VIRCS) operates in the territory of the lək'wəŋən People and acknowledges that the Songhees and Esquimalt Nations have been stewards of this land since time immemorial.

VIRCS's mission is to assist in the settlement and adjustment of newcomers in Canada, and to provide services designed to increase participation in Canadian society by assisting the newcomer to overcome barriers. VIRCS has over 30 years of experience in providing comprehensive settlement services to immigrants, refugees, and their families. VIRCS's high quality and outcomes-driven settlement and integration services serve over 4000 clients annually across ten programs.

Position Overview:

We are seeking a passionate and qualified Early Childhood Educator to join our team. The ideal candidate will be responsible for creating a safe, engaging, and developmentally appropriate environment for children aged 2-5 years. This role involves implementing a curriculum that supports the social, emotional, cognitive, and physical development of each child.

Duties and Responsibilities:

- Develop and implement age-appropriate lesson plans and activities that promote learning and development.
- Foster a positive, inclusive, and safe environment for all children.
- Establish and maintain effective communication with parents, caregivers, and staff.
- Collaborate with colleagues to create a cohesive and supportive team atmosphere.
- Ensure compliance with health and safety regulations, as well as licensing requirements.
- Engage in ongoing professional development and training opportunities.
- Other duties as required by the Program Coordinator.

Skills and Qualifications

- Degree or diploma in Early Childhood Education (ECE) or related field.
- Experience working with children aged 2-5 years in a group setting.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively in a team-oriented environment.
- First Aid/CPR certification.
- Experience working with diverse cultural backgrounds.
- Strong communication and interpersonal skills.

Asset Qualifications

- Fluency in a language other than English.
- Experience working in a multicultural environment.
- General understanding of the issues relating to newcomer settlement in Canada.

Important:

Criminal record check will be required before employment commencement.

The above job description is subject to be changed based on needs of the program and funder requirements.

VIRCS is an equal opportunity employer. We especially encourage applications from people of different ethnic and cultural backgrounds, especially immigrants to Canada who are entitled to work in British Columbia.

Please note that this position is contracted and for a short term, with specific date.

To apply, please contact: enable@vircs.bc.ca



250-361-9433



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www.vircs.bc.ca



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MEMBER